

# SUPERVISION, CAREER PATHWAY CERTIFICATE OF COMPLETION

The Career Pathway Certificate of Completion: Supervision prepares the individual for careers in supervision and management. Its objective is to assist students in learning the newest supervisory and management skills and to help businesses save money on training costs.

Click here (<https://www.socc.edu/pathways/roadmapsaz/317-business-management-entrepreneurship-roadmap>) to learn how this Career Pathway Certificate leads to an AAS Business Management/Entrepreneurship.

## Graduation Requirements

Students must complete a minimum of 19 credit hours with a minimum Grade Point Average (GPA) of 2.0 or better. All courses in this program must be completed with a 'C' or better. One course must be completed at Southwestern before the Career Pathway Certificate of Completion: Supervision is awarded.

Complete the graduation application process one term prior to the term of completion (e.g., spring term graduates must apply during winter term).

## Pre-Program Courses

Students are required to take the following courses *prior* to the program courses, depending on students' college placement information. See advisor for details:

Code	Title	Credits
WR90	Paragraph Fundamentals	3-4
or WR90R	Academic Literacy	

## Program Guide

Course	Title	Credits
<b>First Year</b>		
<b>Fall</b>		
BA101	Introduction to Business	4
WR115	Introduction to Expository Writing (or higher)	3
	Credits	7
<b>Winter</b>		
BA120	Leadership Development <sup>1</sup>	3
SP218	Interpersonal Communication <sup>2</sup>	3
	Credits	6
<b>Spring</b>		
BA206	Management Fundamentals	3
BA224	Human Resource Management	3
	Credits	6
	Total Credits	19

<sup>1</sup> BA110 Group Dynamics for Teams, BA285 Human Relations in Organizations; PSY100 Introduction to Psychology, PSY201 General Psychology, PSY201H General Psychology w/Honors, PSY203 General Psychology, or PSY203H General Psychology w/Honors may be substituted for BA120 Leadership Development.

<sup>2</sup> SP100 Basic Speech Communications, SP111 Fundamentals of Public Speaking, SP219 Small Group Discussion, or SP220 Gender and Communication may be substituted for SP218 Interpersonal Communication.

## Program Student Learning Outcomes

Upon successful completion of this program the student will be able to:

- Demonstrate effective communication skills including both verbal and written.
- Understand the role of a leader.
- Identify and implement strategies for managing employee relations.