

SUPERVISION, CAREER PATHWAY CERTIFICATE OF COMPLETION

The Career Pathway Certificate of Completion: Supervision prepares the individual for careers in supervision and management. Its objective is to assist students in learning the newest supervisory and management skills and to help businesses save money on training costs.

GRADUATION REQUIREMENTS

Students must complete a minimum of 20 credit hours with a cumulative Grade Point Average (GPA) of 2.0 or better. All courses must be completed with a grade of 'C' or better. One course must be completed at Southwestern before the Career Pathway Certificate of Completion is awarded.

Complete the graduation application process one term prior to the term of completion (e.g., spring term graduates must apply during winter term).

PROGRAM STUDENT LEARNING OUTCOMES

Upon successful completion of this program, the student will be able to:

- Demonstrate effective communication skills including both verbal and written.
- Understand the role of a leader.
- Identify and implement strategies for managing employee relations.

PRE-PROGRAM COURSES

Students are required to take the following courses *prior to* the program courses, depending on students' college placement information. See advisor for details:

Code	Title	Credits
WR90R	Academic Literacy (or placement in higher writing course)	4

PROGRAM GUIDE

Course	Title	Credits
First Year		
Fall		
BA101	Introduction to Business	4
WR115	Fundamentals of Report Writing (or higher) ¹	4
		Credits
		8
Winter		
BA120	Leadership Development ¹	3
SP218	Interpersonal Communication ²	3
		Credits
		6
Spring		
BA206	Management Fundamentals	3

BA224	Human Resource Management	3
		Credits
		6
		Total Credits
		20

¹ BA110, BA120, BA285, PSY100, PSY201, PSY202, PSY203 will satisfy this requirement.

² SP100, SP111, SP218, SP219 will satisfy this requirement.

* All Honors courses may substitute for their equivalent requirements.