

ALLIED HEALTH (AH)

AH111 Medical Terminology I 3 credits (3 lec hrs/wk)

This course provides the student with the basic knowledge of building medical terms with root words, suffixes and prefixes. Also provides medical terminology related to the body as a whole; the skeletal, muscular, cardiovascular, lymphatic and immune, respiratory and digestive systems.

This course may be taken 1 time for credit.

Course classification: LDC

AH112 Medical Terminology II 3 credits (3 lec hrs/wk)

Prerequisite(s): (AH111)

Medical Terminology II is a continuation of Medical Terminology I; to include terminology and abbreviations related to the urinary, nervous, integumentary, endocrine, and reproductive systems as well as special senses, diagnostic procedures and pharmacology. Each system outline will include functions and components, suffixes, prefixes, anatomic reference points, and terminology (diagnostic, symptomatic, and operative) pertinent to that system.

This course may be taken 1 time for credit.

Course classification: LDC

AH121 Body Structures and Functions I 3 credits (3 lec hrs/wk)

This course is an introduction to human anatomy and physiology. It is designed for medical office students, pharmacy technicians and other students who desire a broad review of body systems. Normal structure and functions of the human body system, characteristics of the cell as the basis for life and organization of tissues and organs will be covered.

This course may be taken 1 time for credit.

Course classification: CTE

AH122 Body Structures and Functions II 3 credits (3 lec hrs/wk)

Prerequisite(s): (AH121)

This course is an introduction to human anatomy and physiology. It is designed for medical office students, pharmacy technicians and other students who desire a broad review of body systems. Normal structure and functions of the human body systems, characteristics of the cell as the basis for life and organization of tissues and organs will be covered.

This course may be taken 1 time for credit.

Course classification: CTE

AH131 Clinical Procedures I 4 credits (3 lec, 2 lec lab hrs/wk)

Prerequisite(s): (AH112 and AH122) or (AH112 and BI233)

This course is to provide clinical orientation, initial instruction, and basic skills for a medical/clerical assistant. It will also provide in-depth simulation of office nurse duties. This will prepare the medical office assistant to substitute for the physician's nurse, without major changes in office routine for the safety, security, and comfort of the patient, physician and the medical assistant.

This course may be taken 1 time for credit.

Course classification: CTE

AH132 Clinical Procedures II 4 credits (3 lec, 2 lec lab hrs/wk)

Prerequisite(s): (AH131)

This course provides theoretical knowledge, skills and practical experience which enables the student to attain and maintain safe, intelligent, quality patient care under supervision of licensed personnel. Emphasis on medical and surgical aspects in preparation for office surgery is stressed. Primarily for students already employed in the health care field.

This course may be taken 1 time for credit.

Course classification: CTE

AH150 Medical Office Coding 3 credits (3 lec hrs/wk)

Prerequisite(s): (AH111)

Medical Office Coding provides the student with a basic knowledge of the fundamental coding systems used between the medical community and the insurance carriers, private and government. Includes coding health related conditions and diseases, descriptive terms, and abbreviations of reporting medical services and procedures performed by physicians and other coding systems.

This course may be taken 1 time for credit.

Course classification: CTE

AH151 Reimbursement Management 3 credits (3 lec hrs/wk)

Prerequisite(s): (AH111)

This course teaches students medical insurance terminology and provides familiarity with various types of insurance programs. Content covers insurance claim processing with an introduction to forms, assignment and coordination of benefits, credit and collection procedures with federal and Oregon laws credit applications, basic billing cycles, and an introduction to coding.

This course may be taken 1 time for credit.

Course classification: CTE

AH152 Medical Law and Ethics 2 credits (2 lec hrs/wk)

Medical Law and Ethics is a survey of the manner in which the law and codes of ethics affect the practice of health occupations paraprofessionals. An introduction to the concepts of litigation, consent, introduction to law, ethics and bioethics, genetic, engineering, sterilization, abortion, and death and dying.

This course may be taken 1 time for credit.

Course classification: CTE

AH180 Internship: Allied Health 1-12 credits (3 lab hrs/wk/cr)

Prerequisite(s): Instructor consent

Practical on-site experience that will allow students to explore workplace environments and career options.

This course may be taken 12 times for credit.

Course classification: LDC

AH280 CWE: Allied Health 1-12 credits (3 lab hrs/wk/cr)

Prerequisite(s): Instructor consent

Practical on-site experience that will allow students to test knowledge learned in the classroom and explore a variety of workplaces in which to apply that knowledge.

This course may be taken 12 times for credit.

Course classification: LDC

AH280A CWE: Allied Health Front Office 1-12 credits (3 lab hrs/wk/cr)

Prerequisite(s): Instructor consent

Practical on-site experience that will allow students to test knowledge learned in the classroom and explore a variety of workplaces in which to apply that knowledge.

This course may be taken 12 times for credit.

Course classification: LDC

AH280B CWE: Allied Health Back Office 1-12 credits (3 lab hrs/wk/cr)

Prerequisite(s): Instructor consent

Practical on-site experience that will allow students to test knowledge learned in the classroom and explore a variety of workplaces in which to apply that knowledge.

This course may be taken 12 times for credit.

Course classification: LDC

AH297 NHA Licensure Qualification 4 credits (4 lec hrs/wk)

This instructor supported online seminar will prepare MA's who have, or are successfully completing a state-approved medical assistant program but still need to take a national certification exam. The seminar will lead the student through a review of program topics, and impart updated information on topics that may be included in a national certification exam. Participants will learn the preparation and test-taking techniques required to complete a certification type exam. The course end point will be to successfully complete a national certification exam.

This course may be taken 1 time for credit.

Course classification: CTE